



www.CityofKokomo.org

765-456-7470

KOKOMO FIRE DEPARTMENT APPLICATION FOR EMPLOYMENT

The City of Kokomo ("City") is an equal opportunity employer. Applicants are considered for employment We offer equal employment opportunities to all persons without regard to race, religion, age, marital status, veteran status, sex, national origin, disability, sexual orientation, gender identity, ancestry, familial status, or any other legally protected status. The City will comply with its legal obligation to provide reasonable accommodation to qualified individuals with disabilities and for religious beliefs.

PLEASE PRINT

Date of Application _____

PERSONAL INFORMATION

Name _____
LAST FIRST MIDDLE

Address _____
NUMBER STREET CITY STATE ZIP CODE

Telephone No.: (1) () _____ (2) () _____

If you have resided at your present address fewer than three years, list your prior address:

Address _____
NUMBER STREET CITY STATE ZIP CODE

E-mail address _____

Valid e-mail address required.

What date will you be available for work? _____

Are you on a layoff and subject to recall at another employer? Yes No

Have you filed an application with the City before? Yes No If yes, give date(s) _____

Have you ever been employed with the City before? Yes No If yes, give date(s), department(s), and supervisor(s):

Do you have any relatives or friends employed with the city? Yes No If yes, please list by name and relationship.

Why did you apply for a position with the Kokomo Fire Department? _____

Explain the reasons you would make a valuable employee of the Kokomo Fire Department? _____

Are you legally authorized to work in the United States? Yes No

Will you now or in the future require sponsorship for employment visa status (e.g., H-1B visa status)? Yes No

Are you 21 years or older? Yes No Do you have a valid Indiana driver's license? Yes No

Do you live within the city limits of the City of Kokomo? Yes No

Have you been convicted of or pled guilty to a felony or misdemeanor other than a minor traffic-related infraction that has not been expunged by a court? Yes No

If yes, state the nature of the conviction or plea, the date, the court and the jurisdiction, and explain _____

Do you have any pending charges for a felony or misdemeanor other than a minor traffic-related infraction? Yes No

If yes, state the nature of the pending charges, the date, the court and jurisdiction in which they are pending, and the cause number, and explain _____

(A conviction, plea, or pending charges will not necessarily disqualify you from consideration for employment. The effect of a conviction, plea, or pending charges will be assessed with respect to time, circumstances, seriousness of the offense, and job responsibilities and duties. Your failure to list a conviction, however, will disqualify you from consideration for employment or will result in termination of employment if subsequently discovered.)

For purposes of verifying past employment and schools attended, please list any other names you have used.

EDUCATION

Type of School	Name of School	City and State	Number of Years Completed	Graduate?		Course Pursued/ Degrees Granted
				Yes	No	
High School						
College or University						
Business, Trade, or Technical School						

Identify any special job-related skills and qualifications acquired from education, employment, volunteer work or military service.

Identify any Indiana fire and EMS certifications you have obtained _____

CPAT Date _____

PSID# _____

Identify the previous jobs you liked best and describe why. _____

Identify the previous jobs you liked least and describe why. _____

How did you learn of this employment opportunity? Friend Relative Job Posting Job Hotline Job Fair Website Friend Other _____

May we contact the employers listed above? Yes No If no, indicate which one(s) you do NOT wish us to contact and provide the reason why you prefer that we do not contact the employer(s). _____

Have you ever been discharged, permitted to resign rather than be discharged, or asked to resign from any position?

Yes No If yes, please state the employer and the reason for the discharge or resignation. _____

APPLICANT'S STATEMENT

(Please indicate that you have read and understand each paragraph of the Applicant's Statement by placing your initials beside each paragraph.)

Initials

_____ I completed this application and confirm all information in it is TRUE and COMPLETE to the best of my knowledge. I understand that false, misleading, or omitted information may result in the rejection of my application, the revocation of an offer of employment, or discharge.

_____ I authorize investigation of all statements in this application to arrive at an employment decision. I understand that an investigation may be made and information may be obtained through interviews with personal references and past employers, a credit check, a criminal history check and/or a driver's record check. This inquiry may include information as to, among other things, my character, general reputation and personal characteristics, as well as information about my work performance and workplace conduct. I consent to this investigation and to the consideration of any statements of references, former employers, or others that are given in response to the inquiry. If the City decides to obtain a consumer credit report, I understand that it will provide, at my request, the name and address of the reporting agency so I may obtain from such reporting agency the nature and substance of information contained in such report.

_____ I release all parties, including but not limited to the City, personal references, and previous or current employers, from liability for any injury or damage that may result from their furnishing information concerning me or any action the City takes on the basis of such information.

_____ I understand that if I am offered a job as a condition of beginning my employment, I may be required to undergo a physical examination and drug screen, and I authorize any service provider or medical facility to furnish any medical information with reference to me in conjunction with that examination and related considerations.

_____ I understand that all individuals hired must produce certain documentation to verify their identity and United States citizen status or, if aliens, their legal authorization to work in the United States. I understand that an offer of employment is contingent upon my producing the required documentation within the legal time period.

_____ I understand that this application is not, and is not intended to be, a contract of employment and that any resulting employment is not for a fixed period of time and is terminable at any time and for any reason by me or by the City. I further understand that statements that may be contained in policies, practices, handbooks or other material do not create a guarantee of employment and that the City has the right to modify, amend, or terminate policies, practices, benefits plans, or other programs within the limits and requirements imposed by law. I understand that no the City representative, other than an officer, has the authority to enter into any agreement for any specific period of time or to make any different agreement and that such agreement must be in writing and signed by both parties to be binding.

_____ I confirm that I am not bound by any employment contract or non-competition agreement that would be breached by any employment that the City offered to me, nor am I in possession of nor will I at any time reveal to the City, under any circumstances, any proprietary or confidential information that is the subject of any contract, non-disclosure agreement or prior work relationship.

_____ Date: _____

Signature of Applicant

THIS APPLICATION WILL NOT BE CONSIDERED ACTIVE AFTER ONE YEAR