

**CROWN POINT CEMETERY**  
**1101 East Sycamore Street**  
**Kokomo, Indiana 46901**  
**(765) 456-7548**

1. A licensed Funeral Director must be present at all burials/interments, disinterments and placement in the mausoleum.
2. A vault must surround any type of casket. All in-ground burials must be 24" below the ground.
3. All cremains must be surrounded by a permanent container/vault other than plastic or cardboard.
4. The scattering of ashes is not allowed.
5. Full sized spaces may hold up to four (4) interments of cremains.
6. No interments of any kind may be placed on top of an existing interment.
7. No interments in the headstone rows are allowed.
8. Cremains may be interred inside a professionally prepared headstone by a licensed funeral director for a nominal fee.
9. Spaces can be sold or transferred to a new owner through a Quit Claim deed by the purchaser/owner only.
10. Spaces can be transferred from a deceased owner to a living heir by Affidavit/Waiver through the Cemetery office and must be approved by the Board of Cemetery Regents.
11. Upon request, an option may be taken by the spouse of the deceased only and will be for the adjacent space if available. This option will be held for 90 days and is not subject to renewal. All contact information of the spouse is needed to complete paperwork. No other options are allowed.
12. No monument is to be higher than 5' with the foundation no wider than 18" for a burial which has already occurred. Pre-need foundations shall be no wider than 16". The length of a foundation for a single monument must stay within the 40" width of the grave. Monuments for baby graves or cremains cannot be larger than the size of the grave if on a partial space. All monuments, markers and/or headstones must be professionally manufactured.
13. Monument dealers and vault companies must board in all heavy equipment to the gravesite.
14. Monuments may be moved and equipment may be driven on spaces to access the opening of graves.
15. All monuments, markers and/or headstones require a properly constructed cement foundation. All cement and foundation work will be performed by cemetery personnel.
16. The planting of ornamental varieties of rose bushes, evergreens, flowering shrubs or peonies etc. are not allowed. This list is not all inclusive. Some flowers will be permitted within 6" from the monument. Glass, clay or porcelain planter containers are not allowed. Landscaping/decorative rocks/stones/fencing are not permitted.
17. Owners of spaces are permitted to trim flowers, trees or shrubs on their space only which may have grown onto their space. Crown Point Cemetery maintenance crews will trim and maintain all other growth on the cemetery grounds.
18. The cemetery will not be responsible for theft of flowers or decorations on any grave or monument.
19. Private mausoleums are no longer permitted to be built in the cemetery because of confined space and Local, State and Federal charges.
20. The cemetery will not be responsible for any vandalism or natural occurrences beyond the control of Crown Point Cemetery staff to any monument.
21. ALL FLOWERS and DECORATIONS will be removed twice each year from ALL GRAVES and MAUSOLEUM. Removal will occur approximately MARCH 15 and OCTOBER 15. Individuals should remove all flowers or decorations they wish to keep before that time. Any decoration with a flower attached is considered a decoration. Please do not redecorate graves until MARCH 25 and OCTOBER 25.
22. Crown Point Cemetery and its staff reserve the right to remove anything on graves or in the mausoleum without notice. This may include decorations of any kind, homemade and/or inappropriate markers and plantings as examples.

**CROWN POINT CEMETERY BOARD OF REGENTS**

Board approved 4/9/2019